KELLOGGSVILLE BOARD OF EDUCATION
Regular Meeting – March 11, 2019
Report No. 18-130

CONSENT AGENDA

MINUTES OF MEETING — Regular Meeting – February 25, 2019

ROLL CALL — Present: Mrs. Groters, Mr. Marihugh, Mr. Pomorski, Mrs. Tanis, Mr. Scott, Mr. Skinner, Jr., and Mrs. Ward
Also present: Tammy Savage, Assistant Superintendent
Absent: Samuel L. Wright, Superintendent
Employees and Visitors

MEETING CALLED TO ORDER
President Pomorski called the meeting to order at 6:30 P.M.

PLEDGE OF ALLEGIANCE
The Board and Visitors recited the Pledge of Allegiance.

NEXT REGULARYLY SCHEDULED MEETINGS
The next regularly scheduled board meetings will be held:

March 11, 2019 @ 6:30 p.m. Board of Education Center
March 25, 2019 @ 6:30 p.m. Board of Education Center
April 22, 2019 @ 6:30 p.m. Board of Education Center
May 06, 2019 @ 6:30 p.m. Board of Education Center

COMMUNICATIONS - None

VISITORS
President Pomorski welcomed visitors.

- *Kentwood Police Officer – Greg Willshire; Mr. Alston introduced Officer Willshire as the new resource officer for Kelloggsville Middle School. Officer Willshire will be located at KMS but will also serve all Kville schools that reside in the City of Kentwood. The Board welcomed him to KPS.*
- *Suzanne Schmier – West Instructional Specialist/KEA Officer; On behalf of the KEA, she shared that several years ago, KEA membership would share positive activities/programs/events taking place throughout the district at each board meeting. To bring that practice back, she shared two (2) positives taking place at KPS. The first, being a student-lead initiative at Southeast Elementary, following the BE NICE program in which a group of students recognized each and every student, building wide, by placing sticky notes on lockers with encouraging messages. The other positive activity taking place is at West in which the PE teacher, Mr. Pry, and Kindergarten teacher, Ms. Howard are working together with a group of energetic students during the morning recess to help them release some of that extra energy by movement through videos and music. Feedback from this activity by fellow teaching staff is a noticeable improvement of students starting their day on a much calmer note.*
- *Kenneth Bartell – Former KPS Custodian; addressed the Board by sharing that he had worked for the district over the past 3 ½ years and had come to love being an employee at the high school and had developed good relationships with staff and students. He stated that he took pride in his work and did a professional job with immaculate results. He summarized the process of how he came to be terminated, referencing a letter/email that was sent to each board member prior to the meeting with specific details that took place by his account. He stated that he was not here tonight to get his job back but rather inform the board of the activities, actions and accusations made by administration regarding his performance and not following district policies and/or procedures. The Board thanked him for his comments and encouraged him to schedule a meeting with Superintendent Wright if he needed further clarification on the reasons associated with his termination.*

REPORT OF THE SUPERINTENDENT

Consent Agenda

It was moved by Mr. Skinner, seconded by Mr. Scott, to approve Consent Agenda items 18-121, 18-122, 18-123, and 18-124.

18-121	Approval of Regular Meeting Minutes from 02/11/19	
18-122	Approval of Personnel Report	
18-123	Approval of Expenditure Report	
	General Fund	$508,211.28
	Food Service	$5,305.60
	Child Care	$169.27
	Capital Projects	$204,425.03
18-124	Approval of Community Pride Celebration 2019	

Yeas: 7 Nays: 0 MOTION CARRIED

FOR ACTION

A. Approval of West Elementary Media Bids

It was moved by Mrs. Ward, seconded by Mr. Marihugh, to approve the West Elementary Media bids, as presented, for a total of $406,081.

Yeas: 7 Nays: 0 MOTION CARRIED

PROPOSAL

A. 2019-20 Board of Education Meeting Schedule

A board meeting schedule for 2019-20 was proposed, based on the 2nd and 4th Mondays of each month except for the month of May, which will be the 1st and 3rd Mondays to accommodate the Memorial Day calendar. The only other exceptions are the months of December and April which only have one (1) meeting scheduled due to school vacation breaks. Meeting times will be 5:30 p.m. when school isn't in session and 6:30 p.m. when school is in session. This proposal will be placed on the 03/11/19 agenda as a consent item.

B. Primary Internet Connection Provider

Mr. Hoorn presented a summary of bids received on the district's internet service provider. Currently, Comcast is providing service to the district at a cost of $30,00 per year. Based on bids received, ACD can provide the same service at a cost of $9,588. The cost of the service is reimbursed by e-rate at 90% of the total expense to the district. The net impact for the district to switch to ACD would save KPS $2,041 per year and gain four (4) times the internet capacity. This proposal will be placed on the 03/11/19 agenda as a consent item.

INFORMATION & REPORTS

A. Committee Report #5 - - Operations

The Goal Committee #5 (Hoorn - Chair, Tanis, Marihugh, Morrow, Johnson, and Nickelson), shared an update on their goal progress:

Operations - - Goal #2

Review the condition and age of the computer system servers and develop a three (3) year plan to maintain and/or replace.

Desired Results: Ensure district technology systems are current and operating for increased student achievement.

Operations - - Goal #6
Review the need for additional cameras for SE/West/54th St./Bus Compound and the new 3-5 grade building.

Desired Results: Determine necessary area of need and establish a plan to implement.

Operations - - Goal #7
Investigate and implement a new district-wide phone system.

Desired Results: Replace and upgrade to a new and improved telephone system that is more efficient and fits the needs of the district.

Operations - - Ongoing Goal #5
Maintain technology levels needed for existing student programs including testing and assessments.

Desired Results: Ensure that technology levels in the classroom result in higher levels of student achievement.

For Operations Goal #2, Mr. Hoorn shared that the committee continues to review the condition of district-wide computers, especially teacher stations being the greatest area of need. Upcoming meetings are scheduled with vendors to determine the best platform to move forward with to meet the goal of providing the most effective instruction and learning tool while maintaining the most cost effective approach. To accomplish Operations Goal #6, the need for additional cameras at various district locations, discussions with architects and design schematics for the new 3/4/5 building are currently taking place. Adding additional cameras to current district facilities has been bid out, with varied results based on camera model types. Mr. Hoorn will refine the bids and determine the most cost efficient components that will provide security to areas of need to bring back a better proposal. Areas to receive additional cameras would begin at Southeast Elementary and the Bus Compound then move to other identified district locations. In addition, consideration will also take place of possibly placing cameras for security coverage over the newly proposed sports complex and football field. As part of Operations Goal #7, in a previous report, Mr. Hoorn explained the condition of the district's current phone system is very aged and that the vendor for the handsets is no longer in business, therefor making replacement of damaged phones nearly impossible. Bids have been received with varying results on upgrading the district phone systems. Progress on this goal will be placed on hold until final determination is made on the new 3/4/5 building system and how that may affect upgrading the rest of the district. Lastly, for Operations Ongoing Goal #5, the technology department is continually working to maintain and ensure that our systems are supporting technology levels throughout the district for higher levels of student achievement. The committee will give their next update on 04/22/19.

B. Committee Report #4 - - Community
The Goal Committee #4 (Owen/Alston – Co-Chairs, Scott, Groters, Travis, Schilthuis, Farkas, Simmons, Dykstra, and Massey), shared an update on their goal progress:

Community - - Ongoing Goal #4
Increase affiliations with local businesses, churches, the cities of Wyoming and Kentwood through the Kelloggsville Community Coalition.

Desired Results: Expand and grow the Kelloggsville Community Coalition with outcomes that are beneficial for both Kelloggsville Public Schools and the community.

Community - - Goal #3
Develop a community appreciation day for our local business and community organizations.

Desired Results: Provide an opportunity to show the benefits for Kelloggsville Public Schools, local businesses and the community with opportunity to expand and grow with outcomes that are valuable to all stakeholders.

Community - - Goal #4
Develop a plan to revitalize our Parent-Teacher Groups (PTG).

Desired Results: Build engagement by increased participation and involvement by parents to support and improve the school community.

Community - - Goal #5
Continue to grow the activity levels of our Parent Advisory Council (PAC).

Desired Results: Ensure that parents are actively engaged in the effort to ensure a quality experience for all students.

Community - - Ongoing Goal #1
Increase the number of 1 to 1 mentors in the district.

Desired Results: Provide students with additional supports that will help them be successful in school and life.

Community - - Ongoing Goal #2
Continue to improve the Rocket Registration event.

Desired Results: Implement improvements to provide parents with easy access to registration opportunities that are time-saving and efficient while providing enrollment projections to the district.

For Ongoing Goal #4, Mr. Owen previously shared the extensive list of affiliations that Kelloggsville has partnered with through the KPS Community Coalition. The list included local businesses, churches, the Cities of Wyoming and Kentwood and a list of events, activities, and programs that have taken place to showcase the benefits that each has to offer to our students, families, and community. He credited Mrs. Dykstra for her efforts in recruiting stakeholders for this goal. For Community Goal #3, the committee is planning an appreciation event for our local businesses and community organizations. The event is scheduled to take place on April 23, 2019 at KHS from 8-10:30 AM. Invitations will soon be going out after a planning committee meets later this week. Community Goal #4 is struggling to get parents involved with the PTG. Efforts will continue to get parents to participate in events such as the elementary carnival that is scheduled for March.

In meeting Community Goal #5, the first Parent Advisory Council (PAC) has held one meeting in December and feedback from that meeting was shared in a previous report. The next meeting will be held this Wednesday, a rescheduled date from a cancellation due to a snow day. Agenda items will include the third grade reading law, the non-homestead vote on 05/07/19 and an update on district construction projects. Mr. Owen will share feedback on this meeting at the next committee report date.
Increasing the number of 1 to 1 mentors in the district, as listed for Community Ongoing Goal #1, has seen some slight progress but partnerships with Kids Hope/Friendship Christian Reformed Church, D.A. Blodgett Mentoring Services, Pier to Pier Mentoring/High School Leadership Class have been made and the number of mentors is on the increase. Lastly, the committee continues to refine the details on Community Ongoing Goal #2, Rocket Registration. Some of the details include the one-day event taking place on Tuesday, August 6, 2019 at the KHS gymnasium. A subcommittee and the secretarial group continue to brainstorm ideas to implement in an effort to streamline the registration process. The committee will give their next update on 04/22/19.

OTHER MATTERS - None

INTRODUCTION OF MATTERS BY BOARD MEMBERS
- Mr. Skinner – nothing;
- Mr. Marihugh – nothing;
- Mrs. Ward – nothing;
- Mrs. Groters – nothing;
- Mrs. Tanis – nothing;
- Mr. Scott – nothing;
- Mr. Pomorski – nothing;

CLOSED SESSION
It was moved by Mrs. Ward, seconded by Mrs. Tanis, to go into closed session at 7:15 p.m. for personnel related items.
Yeas: 7 Nays: 0 MOTION CARRIED

RETURNED TO REGULAR SESSION – 8:10 p.m.

TEAM 21
Currently, the district participates in a TEAM 21 grant consortium through the MDE 21st CCLC and City of Wyoming Parks & Recreation. Southeast and West Elementary are in their final year of a five (5) year grant cycle and KMS is in their first year of a five (5) year grant cycle. As part of the grant, summer programming schedules are defined by grant guidelines along with other restrictions on programming requirements throughout the school year. Mrs. Savage and Mr. Schilthuis facilitated discussion on the advantages and disadvantages to being involved with the grant and how the district could provide similar programming while maintaining control in-house of programs and activities. Discussion also included the length of day students are in school, both during the day and with the addition of the after-school TEAM 21 program into the evening. The notice of intent to apply for the upcoming grant to renew West and Southeast is due very soon so notification must be made on a decision to proceed in renewing the elementary five (5) year grant or to withdraw altogether, including withdrawing KMS in the middle of the grant cycle.

The Board verbally agreed and expressed their intent in not applying for the TEAM 21 grant renewal at the elementary level and withdrawing the middle school from the current grant cycle, and in turn provide our own services and programs to the students of KPS. Administration will proceed with taking steps to move forward with the nonrenewal/withdrawal.

ADJOURNMENT

President Pomorski adjourned the meeting at 8:24 p.m.

Marie Groters, Secretary Kelloggsville Board of Education	Beth A. Postma Recorder

VISITORS: Kim Stevens, Juan Rolon, Jim Alston, Jeff Owen, Chad Morrow, Lori Martin, Russ Hoorn, Kenneth Bartell, Kevin Simmons, Officer Willshire, Eric Schilthuis, Terri Ricketon, Beth Travis, Kelly Farkas, Kristin Nickelson, Janet Dusendang, Brenda Jansen, and Suzanne Schmier.