

KELLOGGSVILLE BOARD OF EDUCATION  
Regular Meeting – March 25, 2024  
Report No. 23-109

CONSENT AGENDA

MINUTES OF MEETING

Regular Meeting – March 11, 2024

ROLL CALL

Present: Mrs. Groters, Mrs. Reidzans, Ms. Rocha, Ms. Sellers, Mrs. Tanis, Ms. Townsend and Mrs. Ward  
Also present: Jim Alston, Superintendent  
Jeff Owen, Director of Instruction  
Eric Alcorn, Assistant Superintendent  
Terri Ricketson, Chief Financial Officer  
Ngoc Dinh, Student Board Representative  
Myrece Moore, Student Board Representative

MEETING CALLED TO ORDER

President Ward called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE

The Board and Visitors recited the Pledge of Allegiance.

NEXT REGULARLY SCHEDULED MEETINGS

The next regularly scheduled board meetings will be held:

March 25, 2024 @ 6:00 p.m. Board of Education Center  
April 22, 2024 @ 6:00 p.m. Board of Education Center  
May 06, 2024 @ 6:00 p.m. Board of Education Center  
May 20, 2024 @ 6:00 p.m. Board of Education Center

COMMUNICATIONS

A letter from the Michigan Association of School Boards (MASB) was shared that acknowledged the accomplishments of Mrs. Marie Groters, for her achievement of being an award recipient of the Master Board Member Award.

VISITORS

President Ward welcomed visitors.

SEAL OF BILITERACY RECOGNITION

The Seal of Biliteracy recognizes high school students who exhibit language proficiency in English and at least on additional world language. It encourages students to study world languages and embrace their native and heritage languages while also providing employers and colleges/universities as a way to identify individuals with strong language and biliteracy skills. The district is extremely proud of the following students:

<i>Miley Arreguin-Baron</i>	<i>Johana Miranda-Morales</i>	<i>Jessica Cuevas</i>
<i>Guadalupe Vinalay</i>	<i>Jim Estrada</i>	<i>Stephanie Pacheco-Zepahua</i>
<i>Natalia Perez-Ocampo</i>	<i>Osbaldo Torres</i>	<i>Erika Ramirez</i>
<i>Max Martinez</i>	<i>Samuel Vicario-Reyes</i>	<i>Alexis Zavala</i>
<i>Anna Nguyen</i>	<i>Amie Nguyen</i>	

REPORT OF THE SUPERINTENDENT

Consent Agenda

It was moved by Mrs. Tanis, seconded by Ms. Sellers, to approve Consent Agenda items 23-101, 23-102, 23-103 and 23-104.

- 23-101 Approval of Regular Meeting Minutes from 02/26/24
- 23-102 Approval of Personnel Report
- 23-103 Approval of 2024-25 Board of Education Meeting Dates
- 23-104 Approval of Community Celebration Date

Yeas: 7 Nays: 0

MOTION CARRIED

ACTION - None

PROPOSAL

A. Proposal: Kelloggsville Virtual School Program

As part of Instruction Goal #5, Mr. Owen shared information with the Board on a proposal to close the Kelloggsville Virtual School (KVS) program, at the end of the 2023-24 school year. The program has offered a quality option for students over the past two years however, after considering a full list of factors, administration feels that it is best for the district to close the program. That list included; projected budget deficits, program costs and staffing, and the concern of program sustainability in the long run based on proposed budget costs. He presented other virtual program options that the district is looking at that are a more cost-effective model if this proposal is approved which included Edmentum, which two (2) KPS students are currently attending, EdOptions Academy, and APEX Learning Virtual Academy. Should the district go to any of those options, discussion has taken place that would dedicate a KPS staff member to monitor/check-in with students on a regular basis to help ensure success. Lastly, administration will attempt to place the staff of KVS, with renewed contracts, in a similar role within the district. This proposal will be placed on the 03/25/24 agenda as a consent item.

INFORMATION & REPORTS

A. Report: Goals Committee – Section D

The Goals Committee – Section D (J. Owen – Chair, Alcorn (Co-Chair), Reidzans, Sellers, Patin, Morrow, Lanser, Gentile, Sherman), shared an update on their goal progress:

Board Goal #4

*Create educational opportunities for all K-12 students with a focus on STEM activities to help grow the STEM curriculum district-wide to match or enhance the curriculum at the high school.*

*Desired Results: Provide Kelloggsville students enhanced educational opportunities with a focus on STEM curriculum and activities. Have organic growth district-wide that will raise awareness of our new STEM addition at the high school.*

Instructional Goal #6

*Enhance STEM programming at all levels.*

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*Desired Results: Increase the number of students becoming involved in STEM opportunities before reaching Kelloggsville High School so the STEM addition will be fully utilized. There will be specific focus on the newly added Computer Science Courses at KHS and KMS.*

Operations Goal #2

*Monitor the KHS STEM addition and conclusion of Southeast Media Center.*

*Desired Results: Successful completion of both projects.*

For BOE Goal #4 and Instructional Goal #6, Mr. Owen reviewed current initiatives that he shared at the 01/08/24 board meeting, that involve STEM activities throughout the district. At Central, students can participate in a 3<sup>rd</sup> – 5<sup>th</sup> grade Lego Robotics Club, Coding on Wheels after-school program for middle school students, and at the high school level, Intro to Computer Science, Robotics 1 and a Robotics Team. In addition, the district is working to finalize plans for adding AP Computer Science and additional sections of Intro to Computer Science courses for the 2024-25 school year. He then shared some exciting news, in response to Mr. Linker's application, the district has been selected to receive a \$350,000 SME PRIME (Partnership Response in Manufacturing Education) grant, joining 110 PRIME schools across 23 states – 50 of which are located in Michigan. With details still being worked through, the goal of the program is to partner schools and private industry in an effort to build custom manufacturing, engineering programs, and develop a skilled work force by providing the equipment, curriculum, and teacher training, all at no cost to the district. For Operations Goal #2, he shared that the new Southeast Media Center is complete and operational for staff and students to use. The new STEM addition at KHS was completed as scheduled and is also fully operational, with students accessing the space and getting to learn the new machines and equipment. Examples of some of the items that students have created in that space, using the new equipment, were on display for the Board to see. The committee will present their next report on 05/06/24.

**B. Report: Community Goals Committee**

The Community Goals Committee (C. Groters – Chair, Scott (Co-Chair), Linker, Roscoe, Mallett, Muhammad, Hand, Lanser, M. Groters, Townsend, Ward) shared an update on their goal progress:

Community Goal #1

*Grow the Community Coalition and re-establish the Division Avenue Business Association during the 2023-24 school year.*

*Desired Results: Enhance and showcase community involvement with those organizations.*

Community Goal #2

*Research new platforms for the district and tools to analyze and share marketing data.*

*Desired Results: Continue to effectively engage community members through our current marketing platforms.*

Community Goal #4

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*Promote the new construction from the summer of 2023 (secure entrances, KHS STEM addition and Southeast Media Center).*

*Desired Results: Share the new capabilities of the facilities and what they provide the community.*

Community Goal #5

*Re-establish the community appreciation day for our local businesses and community organizations.*

*Desired Results: Create an event to showcase our local business and community organizations to show the importance they have in our district.*

Community Goal #6

*Evaluate the Rocket Registration event needs due to Synergy.*

*Desired Results: Create a seamless registration process for families to enroll and re-enroll their students using the online portal system.*

Community Goal #7

*Investigate establishing a district phone app with the current website provider and the differences between the application and the website.*

*Desired Results: Provide our families with additional information and ways to communicate with our staff.*

Ms. Groters shared that for Goal #1, contact has been made with the Division Avenue Business Association and minutes from their most recent meeting on 03/07/24 have been received. Representation from Kelloggsville will be present at their next meeting scheduled on 04/11/24. For Community Goal #4, promotion of the new construction from the summer of 2023 (secure entrances, KHS STEM addition, and SE Media Center) have been featured in articles from the School News Network and on the district's social media platforms. In addition, the next district newsletter will feature pictures on the front cover that highlight the new STEM addition. Plans for a community appreciation day are currently underway, as identified in Community Goal #5. A date of April 17, 2024 @ 1:00 PM is tentatively planned, which coincides with the last Community Coalition meeting. Plans include working with the administration team to have all community members who help support the district to be invited to this event with catering by KPS Food Service and possibly gifts made by the STEM students. The committee will present their next report on 05/06/24.

C. Parent-Teacher Conferences

Building administrators updated the Board on the recent parent-teacher conferences held this past February and March. Mr. Palmitier reported on the participation rates for the Pre K-2 buildings which included a hybrid format, providing in-person, virtual, phone, and text/email formats; KECLC- 64% in-person + 38% virtual/phone, Southeast Elementary – 95% in-person + 5% virtual/phone and West Elementary – 95% in-person + 5% virtual/phone. Mr. Muhammad reported on participation rates for 3<sup>rd</sup> – 5<sup>th</sup> grades which also included the same format options, adding that a Scholastic Book Fair coincided with P/T dates which proved to be very successful; 3<sup>rd</sup> grade – 88%, 4<sup>th</sup> grade – 90%, 5<sup>th</sup> grade – 80%. He added that they worked very hard to schedule translators, providing translation services for nine (9) different languages. Mr. Morrow provided

results of middle school conferences, which due to inclement weather last year, all secondary programs held only one night which resulted in lower overall attendance rates. Rates for this spring included a variety of formats and translation services were provided; 6<sup>th</sup> grade – 50%, 7<sup>th</sup> grade – 49% and 8<sup>th</sup> grade – 39%. At the high school level, Mr. Patin shared the following results; 9<sup>th</sup> grade – 27%, 10<sup>th</sup> grade – 31%, 11<sup>th</sup> grade – 23%, 12<sup>th</sup> grade – 27%, making note that parents took the opportunity to participate in various formats, translators were provided, and parents were given the opportunity to walk through the new STEM addition if they were interested. He also stated that with the new features on Synergy, parents are able to view their students' progress and stay up to date with information. Lastly, Mrs. Sherman presented the results for both 54<sup>th</sup> Street Academy and KVS (held virtual through email or phone communications), adding that 20 54<sup>th</sup> Street parents attended in-person which is the most in the last three (3) years, and teachers personally contacted each parent to remind them of conferences, making a significant impact on participation. Results included; 54<sup>th</sup> St. – 26% and KVS – 94%. At both levels, additional contacts were made with remaining parents and/or students on their progress.

OTHER MATTERS - None

STUDENT COMMENTS

- Myrece Moore – congratulated his fellow classmates on achieving the Seal of Biliteracy and stated that he is looking forward to prom this year on April 27<sup>th</sup>;
- Ngoc Dinh – congratulated the students that achieved the honor of receiving the Seal of Biliteracy and how much it will help them to be successful in the future. She added that she is looking forward to graduating;

INTRODUCTION OF MATTERS BY BOARD MEMBERS

- Ms. Sellers – congratulated the students who earned the Seal of Biliteracy and congratulated the district on receiving the SME PRIME grant, adding that it is exciting to hear about the really cool things happening in the district – great job to everyone;
- Mrs. Groters – congratulated the students that achieved the Seal of Biliteracy, adding that companies appreciate employees that can speak fluently in multiple languages. She also shared that she was able to attend the KIASB Dinner Meeting which invited boards to come and learn about current CTE offerings from the students' perspective – she enjoyed talking with the students and to see all of the different opportunities that KCTC has to offer, adding that she was especially proud of our own students;
- Mrs. Tanis – also congratulated the Seal of Biliteracy students and their accomplishments – she is very proud of them. She also attended the KIASB Dinner Meeting and was very impressed by all of the courses they offer, adding that she was very impressed by our own students and their knowledge. She is also looking forward to spring and summer and finishing the school year strong;
- Mrs. Reidzans – extended congratulations to the students for being awarded with the Seal of Biliteracy – the district is very proud of them.

She also congratulated Mrs. Groters on her achievement of being awarded with the MASB's Master Board Member Award. She also thanked Mr. Linker for seeking out the SME PRIME grant and that it is a cool idea for the students to make gifts for special visitors;

- Ms. Rocha – congratulated the students for working so hard in achieving the Seal of Biliteracy award. She also had a chance to speak with students at the KCTC program and looks forward to seeing what they do moving forward. She extended appreciation to the staff and teachers for keeping involved in the lives of our students and thanked Mr. Owen for sharing all of the information on the KVS program, knowing that the district will do what is best for our students;
- Ms. Townsend – congratulated the students for the hard work they put into achieving the Seal of Biliteracy and how it will add to their success moving forward. She congratulated Mrs. Groters for her special award and thanked Mr. Linker for going above and beyond by applying for the SME PRIME grant. She thanked everyone for all of their hard work, we have a wonderful and caring staff that do a great job for our students;
- Mrs. Ward – inquired if we have students attending the CNA program, which there are four (4). She congratulated the students who received the Seal of Biliteracy and for all of their hard work and thanked those that came to tonight's meeting to be recognized for their accomplishments. She also thanked Mr. Linker for the SME PRIME grant and for the tremendous opportunities that it creates for our students. She also congratulated Mrs. Groters for her hard work in receiving the Master Board Member Award;

#### ADJOURNMENT

President Ward adjourned the meeting at 7:00 p.m.

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Crystal Reidzans, Secretary  
Kelloggsville Board of Education

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Beth A. Postma  
Recorder

VISITORS: Jeremy Palmitier, Chad Morrow, Cassie Groters, Bilal Muhammad, Jen Sherman, Nick Patin, and Seal of Biliteracy students.