

KELLOGGSVILLE BOARD OF EDUCATION  
Virtual-Regular Meeting – March 22, 2021  
Report No. 20-105

CONSENT AGENDA

MINUTES OF MEETING

Virtual-Regular Meeting – March 08, 2021

ROLL CALL

Present: Mrs. Groters, Mr. Marihugh, Mrs. Reidzans Mrs. Tanis, Ms. Townsend, and Mrs. Ward

Absent: Ms. Sellers

Also present: Samuel L. Wright, Superintendent

Jeff Owen, Director of Instruction

Eric Alcorn, Auxiliary Services Director

Makayla Nesbitt, HS Student/Board Representative

MEETING CALLED TO ORDER

President Ward called the virtual meeting to order at 5:32 P.M.

PLEDGE OF ALLEGIANCE

The Board and Visitors recited the Pledge of Allegiance.

NEXT REGULARLY SCHEDULED MEETINGS

The next regularly scheduled board meetings will be held:

March 22, 2021 @ 5:30 p.m. Virtual

April 26, 2021 @ 6:00 p.m. Board of Education Center

May 10, 2021 @ 6:00 p.m. Board of Education Center

May 24, 2021 @ 6:00 p.m. Board of Education Center

June 14, 2021 @ 6:00 p.m. Board of Education Center

COMMUNICATIONS - None

VISITORS

President Ward welcomed visitors.

- *Mrs. Maureen Bradley – Southeast Reading Interventionist; highlighted some of the many activities that are taking place at Southeast Elementary during March is Reading Month. She shared how students and staff are celebrating themes and activities focused on reading and how excited and engaging students are as a result, especially during this challenging time. She also encouraged anyone interested in becoming a guest reader, in-person or virtually, to read their favorite story to the students at Southeast.*

REPORT OF THE SUPERINTENDENT

Consent Agenda

It was moved by Mr. Marihugh, seconded by Mrs. Groters, to approve Consent Agenda items 20-96, 20-97, 20-98, 20-99 and 20-100.

20-96 Approval of Regular Meeting Minutes from 02/22/21

20-97 Approval of Personnel Report

20-98 Approval of 2021-22 Board of Education Schedule

20-99 Approval of Community Celebration Date

20-100 Approval of KVS Program

Yeas: 6

Nays: 0

MOTION CARRIED

ACTION

A. Approval: District-Wide Phone Bids

It was moved by Mr. Marihugh, seconded by Mrs. Tanis, to approve the district-wide phone bids of \$130,873 from Moss Telecom

Yeas: 6      Nays: 0

MOTION CARRIED

B. Approval: E-Rate Bids

It was moved by Mrs. Reidzans, seconded by Mrs. Groters, to approve the E-Rate bids as presented.

Yeas: 6      Nays: 0

MOTION CARRIED

PROPOSAL - None

INFORMATION & REPORTS

A. BOE Goal Committee

The BOE Goal Committee (Ward – Chair, Sellers, Tanis, Townsend, M. Groters, Marihugh, Reidzans), shared an update on their goal progress:

Goal #1

*Review the Michigan Return to School Mental Health Took Kit and utilize the tool kit in coordination with the Be Nice program to support student, staff, and families' mental health.*

*Desired Results: Provide resources that support the school community with being trauma-informed and understand student behavior, family engagement, and how to best address mental health concerns.*

Goal #2

*Audit the diversity, equity and inclusion programs being offered across curriculum and building visuals throughout the district.*

*Desired Results: Provide a district where students and adults are welcomed and supported; where their faces, voices and experiences are reflected and valued, where the uniqueness of everyone is honored.*

Goal #3

*Monitor the use of the KDL Media Center by Kelloggsville students and staff while encouraging community use.*

*Desired Results: Ensure that the students, staff and community have opportunities to participate in the use of the KDL Media Center.*

Mr. Owen reported on some of the initiatives that the district is using to achieve Board Goal #1. He shared a list of programs, services and resources that support the district at various levels in social, emotional and ethical development including; Be Nice and Social Emotional Learning (SEL) Curriculum. He highlighted activities and initiatives that support positive climate, relationships or enhance connectedness to school that included PBIS/PSC, Be Nice and Restorative Practices. In the area of counseling, behavioral supports and student health, a school nurse was added this year in addition to school counselors at each level, a 31N Clinician at KMS/KHS, social workers for identified students, and student services personnel at various levels.

He added that the district is looking at adding support for the new KVS program and 54<sup>th</sup> Street and additional services to work with high needs students to provide access to mental health services by referral or in-home counseling. He also highlighted a list of community resources and supports that are available to students identified as needing additional support such as Pine Rest, Family Outreach, YMCA, Wedgewood Christian Services, Elie's Place and Gilda's Club. He also shared details on universal screeners used to support student wellness, such as TRAILS, MiPHY Data, and a wellness survey that will be used to gauge students' perceptions in the areas of engagement, diversity and social-emotional wellbeing. Lastly, in August 2021, professional development will include topics that focus on impact of trauma on learning, resilience, Restorative Practices, connecting with students, and teacher self-care.

Mr. Alcorn shared an update on Board Goal #2 which focuses on the planning for the district diversity, equity, and inclusion audit. Sample surveys are being reviewed and discussions on goals and long-term planning to decide how to best help the district meet this goal are taking place. Dr. Brandy Loveland-Mitchell, Director of Diversity and Inclusion for Kent ISD is assisting by providing additional resources to broaden the knowledge of the committee's work and she has agreed to assist throughout the process. He then shared that the committee is set to meet next week to review and finalize a survey to send out to staff and students that will assess strengths and weaknesses in the area of diversity, equity and inclusion. Once completed, the survey will be brought to the Board as a recommendation for approval to be implemented in April. At the conclusion of the survey, the committee will be able to analyze its results and begin long term planning to address district needs.

For Goal #3, Mrs. Ward reminded the Board that Mr. Caterino had shared an update on the KDL program at the last meeting and that some of the committee members are planning to take a site visit sometime in the future. The Board Goal Committee will share their final report at the 05/10/21 meeting.

#### B. Human Resources Goal Committee

The Human Resources Goal Committee (Alcorn – Chair, Schilthuis, Palmitier, Ricketson, Pate, Travis, Schmier, Reidzans, Sellers), shared an update on their goal progress:

##### Goal #1

*Develop guidelines and procedures to meet the requirements of the law for school security.*

*Desired Results: Have a written plan in place that follows state and federal guidelines regarding school security.*

##### Goal #2

*Create job descriptions for all new job classifications.*

*Desired Results: Clear and concise expectations for all new job classifications.*

##### Goal #3

*Review and revise interview questions for all job classifications.*

*Desired Results: Establish standards and job specific questions to ask potential employees.*

Goal #4

*Develop guidelines and procedures to create a blended K-12 learning environment for both online and in-person instruction.*

*Desired Results: Develop an online instruction model to go along with in-person instruction that meets state and federal guidelines.*

For Goal #1, Mr. Alcorn shared that there are three (3) items that the committee is working on with this goal; the Emergency Preparedness Plan, an Emergency Operations Document and adding a website link to provide the community with specific information about the plan. The Emergency Preparedness Plan is in the final stages of review and will provide a central location for information storage. The goal will be to present this to the Board on 03/22/21 for review. The Emergency Operations Document will hold vital information about the district such as contact information, building maps, district vehicle information, building level MERT team names and roles, and individual building plans that district/building administrators and first responders will have access to electronically. The website will provide information to the community on what the district will do to address emergency situations when they occur and to document building safety drills. For Goal #2, 11 job descriptions have been written and a final draft copy will be reviewed by employees working in those areas before final approval. For Goal #3, interview questions have been completed and are ready for committee review and then placed on an electronic platform for ease of access and usability. At tonight's meeting, the Board approved the KVS program that Ms. Travis presented as a proposal on 02/22/21 as identified in Goal #4 and marketing of the program will now be implemented. Lastly, administration has reviewed all of the labor contracts with one final review to take place prior to spring break. Negotiations with labor groups will begin in May and are expected to be completed before July. The committee will make their final report on 05/10/21.

STUDENT COMMENTS

- Makayla Nesbitt – shared that she is looking forward to returning to in-person board meetings.

OTHER MATTERS - None

INTRODUCTION OF MATTERS BY BOARD MEMBERS

- Mr. Marihugh – congratulated Mr. Sokol, Ms. Schneider, and Ms. Axdorff on their retirement announcements and shared appreciation for the many years of service, adding that he hates to lose them;
- Mrs. Reidzans – shared appreciation to the retirees for their many years of providing instruction to our students and for the sacrifices they have made along the way – they have done an excellent job and their dedication does not go unnoticed. She also thanked Mr. Hoorn for doing his due diligence in researching the savings provided to the district through the E-Rate program;
- Mrs. Townsend – nothing;
- Mrs. Groters – nothing;
- Mrs. Tanis – shared appreciation to the teachers who will be retiring and the amazing traits they brought to the district and the students they taught;

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- Mrs. Ward – also shared her appreciation to Mr. Sokol, Ms. Scheider, and Ms. Axdorff for their many years of dedicated service and hard work – they will be greatly missed;

ADJOURNMENT

President Ward adjourned the meeting at 6:15 p.m.

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Gary Marihugh, Secretary  
Kelloggsville Board of Education

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Beth A. Postma  
Recorder

VISITORS: (Virtual) – Terri Ricketson, Maureen Bradley, Rachel Blok, Russ Hoorn,  
Beth Travis.