



# Southeast Kelloggsville Elementary

240 52nd Street SE Grand Rapids, MI 49548 Phone (616) 532-1590 Fax (616) 532-7750

November 2022

## Important Dates

Nov. 11 NO SCHOOL

Nov. 23-25 Thanksgiving Break

Dec. 16 – ½ Day of school AM ONLY

Dec. 19 – Jan 2 – Holiday Break – NO SCHOOL

## From the Principal's Office:

Feel free to contact me if you should have a question or concern! No problem is too small. I can be reached by phone at 532-1590, or by e-mail: [jpalmitier@kvilleps.org](mailto:jpalmitier@kvilleps.org)

## Updated Phone Numbers:

In case of emergency or your child becoming sick here at school, it is essential that the office have updated phone numbers. This also includes your emergency contacts.

**Please notify the office if there is a change in any of these numbers.**

## Attendance:

Consistent attendance at school is extremely important to the educational growth of all children. When a student is late to school or picked up early it affects their learning progress. Kelloggsville Public Schools are required to report all tardies (including late arrivals and early departures) to the Kent County office of truancy when chronic absenteeism is occurring. Please make all efforts to make appointments outside of the regularly scheduled school day.

## Picking Up Students Early:

We realize that there are times when picking up your child early is necessary due to important events like going to the doctor or dentist's office. However, this should not happen on a regular basis. It is important that your child attend school for the entire day. All students leaving early will receive a tardy for that day. Repeated incidents of tardiness will result in a truancy referral.

## Non-Prescription Medicine:

If your child will be taking over the counter medication, you will need to fill out a non-prescription medicine form. We do not provide medication; you will need to bring the medicine in its original container to the office along with any measuring cups/spoons.

## Kelloggsville App:

Did you know that Kelloggsville Public Schools has its own App.? The App. Will connect you directly with the district's website and provide you with all the information that you need! Simply go to the Apple App. Store or Google Play and type in Kelloggsville Public Schools!

## Weather Alert:

As fall returns to winter, remember to send your students to school with the appropriate winter attire. We will go outside unless the temperature drops below 10 degrees. We will go out in snow. Coats are required for students once the temperature drops below 50 degrees. **PLEASE write your child's name on the inside of snow pants, boots, hats and gloves if there is a place to do so. Thank you.**

If you are in need of assistance for any of these essential winter items, please contact Mrs. Bauder at [mbauder@kvilleps.org](mailto:mbauder@kvilleps.org)

Thank you for your partnership in helping our students dress safely in the winter months.

## School Closing Due to Bad Weather

Parents will be notified if school is closed through our district's automated phone call-out system. If school is closed parents should receive a phone call around 6:00 a.m. In addition, you can check the school closings on television stations WOTV and WZZM. Remember to look for KELLOGGSVILLE PUBLIC SCHOOLS!